WORKING AS A STATE DELEGATION
If there is more than one person representing your state, here is a tool for coordinating your efforts and making the greatest impact.

Senate Meetings
1. Your entire state delegation will attend both Senate meetings together.
2. Decide **ahead of time** who will speak about each part of your agenda for the meetings.
3. **Localize it!** Paint a picture of how the bills will directly affect the lives of the people in your state.
4. If certain individuals relate directly to a piece of legislation, have them speak about it, e.g., if anyone in your delegation is military personnel or veteran, federal employee, adoptive parents. Your personal story will underscore the importance of the legislation.
5. Be succinct and to the point. Inspire them to help veterans and adoptive families by cosponsoring these important bills. Underscore it with your passion and personal story.
6. After each in-person meeting, give the office the following documents: **the RESOLVE Leave Behind flyer, the Photo, and Constituent Letters**

Speakers for meeting with Senator ________________________
1. Introduction. Affirm the Pro-Family agenda of the Senator:
2. Share facts about Infertility – personal story if available:
3. Access to Infertility Treatment and Care Act:
4. The Women’s Veterans and Families Health Services Act:
5. Every Child Deserves a Family Act:
6. PCOS Awareness Month Resolution:
7. Medical Research Funding:
8. MAKE THE ASK:

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**House Meeting** - Figure out if there is anyone else from your Congressional district and divide the agenda as you did for the Senate meeting.

**Speakers for meeting with Representative ________________________**
1. Introduction. Affirm the Pro-Family agenda of the Congressperson:
2. Share facts about Infertility – personal story if available:
3. Access to Infertility Treatment and Care Act:
4. The Women’s Veterans and Families Health Services Act:
5. Every Child Deserves a Family Act:
6. PCOS Awareness Month Resolution:
7. Medical Research Funding:
8. MAKE THE ASK:

**Drop-offs**

For any Representative from your state who will not be visited by a constituent on Advocacy Day, it is important to drop off Constituent Letters and the Leave-Behind at their office. You want every Representative from your state to know about and support our legislation!

1. Work with your State Captain to determine the offices that need Drop-Offs.
2. Divide up the Representatives who do **not** have meetings with RESOLVE or ASRM advocates and assign people to do drop-offs to those offices. Before you go to the Hill, make sure to check if we have any constituent letters for those Representatives to include in your drop-off information.
3. Plan the drop-offs around your scheduled meetings. The scheduled meetings are your first priority, but there should be plenty of down time for you to do drop offs, as well.
4. When you drop off materials, introduce yourself to the receptionist as being from that state, and ask the receptionist if there is a staffer who can meet with you briefly to talk about legislation that matters to you. Let them know you are in town for a special Advocacy Day “fly-in.” Ask to speak with the person who covers health issues or veterans’ issues, if possible. Sometimes, you will catch someone and have an impromptu meeting - exciting!
5. If there is no one available to meet with you, leave the drop-off materials and letters for the staffer who covers Health Issues.
6. Get a business card for the staffer so you can send a follow-up email.
7. Keep track of the offices where you did drop-offs and give that list back to RESOLVE at the end of the day. This is very helpful in our follow-up efforts.